



2024 Parlor City Market Vendor Registration

Parlor City Market
118 W. Market Street Bluffton
Saturdays 9am-1pm. June- September

All Vendors are reviewed prior to space reservation to minimize product duplication and ensure the health and safety of sold goods. The Bluffton Parlor City Market Committee reserves the right to verify that the rules are followed and to reject any item the vendor has for sale if it does not fit within the guidelines outlined below.

1. Vendors are responsible for providing their own table, chair, 10 x 10 tent, weights, zip ties.
2. Vendors are responsible for keeping their space clean and carrying their trash out after market hours.
3. Each vendor will be issued a space permit after their registration is approved & rental fee is paid. This permit must be displayed at the booth. The Vendor must also display legible price markers for goods offered for sale. The Bluffton Parlor City Market Committee reserves the right to verify that the rules are followed and to reject any item the vendor has for sale if it does not fit within the guidelines.
4. The Vendor must display legible price markers for goods offered for sale.
5. Home-based vendors with perishable food items must adhere to health regulations for Wells County and [IC 16-42-5.3 Home Based Vendor Laws](#)
6. Produce vendors must display where produce comes from.
7. Garage sale/flea market/resale/direct sale items are not permitted at the Bluffton Parlor City Market.
8. Vendors are responsible for marketing their own presence on their own business social media pages and email chains to increase patron awareness and growth

I (we), the undersigned, have read and agree to comply with the Bluffton Parlor City Market guidelines; and take personal responsibility for compliance with any local or state regulations regarding the sale of goods at the Parlor City Market.

Vendor Signature



2024 Parlor City Market Vendor Release Agreement :

In consideration for the privilege of renting a booth and/or being allowed to participate in the Bluffton Parlor City Market, I, the undersigned (on my behalf and on the behalf of the organization for which I am executing the Waiver) hereby waive, release and discharge from any and all claims or liabilities for death, personal injury, property damage, theft or damage of any kind, whether or not attributable to the negligence of the City of Bluffton, the Mayor of Bluffton, the Common Council of the City of Bluffton, County Commissioners, members of Bluffton NOW! or Wells County Revitalization, the Bluffton Board of Public Works and Safety, the Wells County Chamber of Commerce, Purdue University, The Wells County Cooperative Extension Service, and any agents, volunteers, successors, assigns or employees of any of the foregoing which may arise by me or my organization in any way related to participation in the Bluffton Parlor City Market.

I hereby agree not to sue any of the persons or entities mentioned above for any of the claims or liabilities that I have waived, released or discharged herein.

A standard fee has been paid to Bluffton NOW!, but this Release and Indemnification Agreement is given as a material inducement to Bluffton NOW! to enter into the rental agreement and is an essential integral component of said Agreement.

I hereby affirm that I am eighteen (18) Years of age or older, that I have read this document and understand its contents and that I have authority to sign it on behalf of the following organization

Vendor Signature

About the Market:

Parlor City Market was established in 2020 to create foot traffic and attraction to Historic Downtown Bluffton. In addition to a community space to socialize, the increased focus on supporting entrepreneurs and small business owners was fruitful to many and continues to stimulate growth and beauty to the heart of our city. The creation of the Parlor City Plaza has created an opportunity for many to create, inspire, share their talents, and collaborate with others.

Follow **@BlufftonParlorCityMarket** on Facebook for market happenings!

Be sure to promote your attendance and the Parlor City Market on your own business social media and email newsletters.



Vendor/Booth Name: _____

Printed Name Signature Date

Address City State Zip

Email Phone#

I plan to sell the following at the market:

- *Honey/Maple Syrup Body Products Artwork
- *Baked Goods Jewelry (handmade) Candles
- *Pickles Flowers/Plants
- *Jams/Preserves Clothing
- *Dehydrated Consumables *Candy/Confections

Eggs- Licence from Indiana State Egg Board required (attach copy)

Produce: _____

Artisan/Handmade: _____

*Items with an asterisk require Home Based Vendors to obtain Indiana ServSafe Food Handler Certification (good for 3 years). Please attach a copy of your completed certification document and a copy of your product labeling compliant with IC 16-42-5.3.

Dates (let us know when you plan to attend for marketing on social media):

June 1st 8th 15th 22nd 29th

July 6th 13th 20th 27th

August 3rd 10th 17th 24th 31st

September 7th

Downtown Days June 21st July 19th August 8th September 5th

2024 Registration Fee: \$50 for the season

Please make checks out to: **Parlor City Market** and send to 211 Water Street, Bluffton, IN 46714 or pay online at <https://business.wellsco.com/store/parlor-city-market> and send a 'paid confirmation' email to blufftonnow@gmail.com

Are you interested in leadership opportunities as a vendor?(brainstorming ideas, providing feedback, day of market duties, guiding decisions for the market by serving on the committee)

Yes No